



*IPI's quality products and exceptional service ensure customer satisfaction while our work training opportunities make brighter futures possible for Iowa's offenders.*

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Showroom & Sales Office: 1445 E Grand Avenue, Des Moines, IA 50316 | 800-670-4537 | [www.iaprisonind.com](http://www.iaprisonind.com)

To our valued IPI customers,

Iowa Prison Industries, as a Division of the Department of Corrections, is taking several precautions to help ensure the health and safety of not only our staff and incarcerated workers but also Iowa's entire correctional staff and prison population. IPI is implementing the following safety measures effective immediately:

- Tours of our shops are suspended
- The Des Moines Sales Office & Showroom will be open by appointment only
- Attendance at trade shows or conferences, either as an exhibitor or an attendee, is suspended
- Hosting of or attendance at meetings of more than a few people will be limited
- Sales Representative travel will be limited

IPI is confident our Sales and Customer Service team will be able to continue to provide you the service and support you need even with the above precautions.

At this time, our shop operations are functioning as normal and are not being affected by the Coronavirus or the safety measures implemented by the Department of Corrections. As we continue to work closely with the Department of Corrections and respond accordingly to changes in the COVID-19 situation, IPI will update our customers as needed.

In regards to our stock of disinfectants, hand sanitizers, and hand soaps, we are working diligently with our suppliers to determine how much product we can offer our customers and delivery timeframes. Obviously, demand is currently far outweighing available supply, and IPI is working to serve as many customers as possible. Please understand that we must prioritize orders to ensure customers serving higher risk populations have the appropriate resources to prevent the spread of this virus should it get inside their facilities. All other orders will be arranged based on inventory availability, contract obligations, and order timing.

As always, we're grateful for the opportunity to serve you, and we appreciate your continued support of our work training programs. If you have any questions or would like to set up an appointment, please don't hesitate to contact us at 800-332-7922.

Sincerely,

Bob Fairfax  
Director of Sales & Marketing