



# IPI Waiver Request Form

Sales Office & Showroom: 1445 E Grand Ave, Des Moines, IA 50316  
 P: 800-670-4537 | F: 515-725-8714 | www.iaprisonind.com

See page 2 for information on the Waiver Request process and instructions on submitting this Waiver Request.

<p><b>Department:</b> IWD Business Management</p> <p><b>Address:</b> 1000 E Grand Des Moines Ia, 50319</p> <p><b>Contact Person:</b> Mark Petersen</p> <p><b>Phone:</b> (515) 281-3047</p> <p><b>Fax:</b></p> <p><b>Email:</b> mark.petersen@iwd.iowa.gov</p>	<p><b>Today's Date:</b> 8-3-20</p> <p><b>Date to Complete Project:</b> Estimated Late August</p>  <p style="text-align: center;">_____ State Agency Director's Signature</p>
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**Explanation of Waiver Request:**

IWD is creating a new executive office and would like the desk set to match the other offices, The desk set is a HON brand from Staples, IPI does not offer this HON desk set.

Fill out completely the items to be purchased below or include an itemized quote with price, delivery and installation charges. For any modular order also include a copy of the drawing proposed. You may also attach your quote from the supplier you plan to purchase from in lieu of filling in the boxes below.

**Product to Purchase:**

Stock #	Vendor	Brand	Quantity	Made in USA		Cost	Extended		
901849	Staples	HON	1	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	\$1709.99	
				<input type="checkbox"/>	Yes	<input type="checkbox"/>	No		
				<input type="checkbox"/>	Yes	<input type="checkbox"/>	No		
				<input type="checkbox"/>	Yes	<input type="checkbox"/>	No		
				<input type="checkbox"/>	Yes	<input type="checkbox"/>	No		
				<input type="checkbox"/>	Yes	<input type="checkbox"/>	No		
<b>Total Extended Cost:</b>									

**Iowa Prison Industries Response:**

Approved 8/5/2020  
 Thank You

 8/5/2020  
 Approval Signature



Petersen, Mark <mark.petersen@iwd.iowa.gov>

**Re: IPI Waiver Form**

1 message

Townsend, Beth <beth.townsend@iwd.iowa.gov> Wed, Aug 5, 2020 at 8:49 AM  
To: "Evans, Shelly" <shelly.evans@iwd.iowa.gov>  
Cc: "Petersen, Mark" <mark.petersen@iwd.iowa.gov>, Eddie Sauls <eddie.sauls@iwd.iowa.gov>, Brenda Boten <brenda.boten@iwd.iowa.gov>

Approved

Beth Townsend, Director  
Iowa Workforce Development  
1000 E. Grand Ave.  
Des Moines, IA 50319  
(515) 281-5364

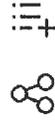
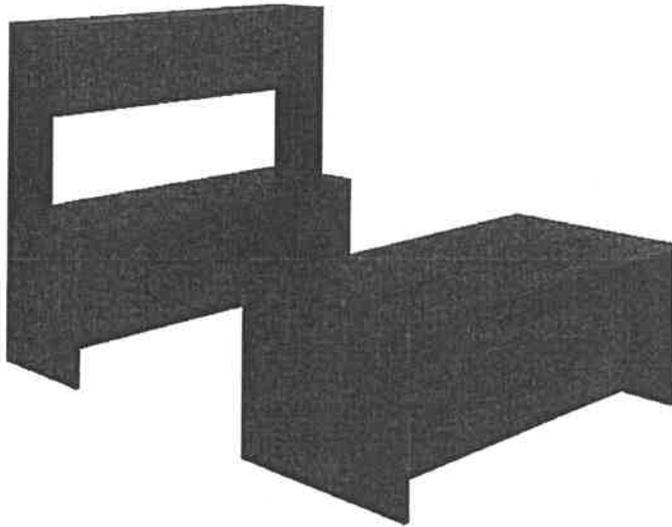
On Wed, Aug 5, 2020 at 8:41 AM Evans, Shelly <shelly.evans@iwd.iowa.gov> wrote:  
Director,

Please provide your review and approval of the purchase of this item. Thank you.

**Shelly Evans**  
**Executive Assistant to Director**  
**Paralegal**  
**Board Administrator**  
**IOWA WORKFORCE DEVELOPMENT**  
**1000 East Grand**  
**Des Moines, Iowa 50319**  
**Phone: 515.725.5680**  
**Facsimile: 515.281.4698**  
**shelly.evans@iwd.iowa.gov**

On Tue, Aug 4, 2020 at 9:52 AM Petersen, Mark <mark.petersen@iwd.iowa.gov> wrote:  
Hi Shelly, Attached is a IPI waiver request form for one new HON desk set, This desk set will be used for the new CFO office here on 2 West, Please ask the Director for her approval and signature, and send back to me, The third page shows the desk set,  
Thank you

--  
**Mark Petersen**  
Iowa Workforce Development  
1000 E Grand Avenue  
Des Moines, Ia 50319  
Ph# (515) 281-3047  
Cell# (515) 250-3510



## HON 10500 Series Executive Workstation, Desk, Credenza, Hutch, Mahogany (HON105DCH7298N)

Item #: 901849 | Model #: HON105DCH7298N

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Delivered FREE within 14-28 business days

**\$1,709.99**