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## Iowa Prison Industries Waiver Request

<p><b>Department:</b> <u>Human Services</u></p> <p><b>Address:</b> <u>Ottumwa Child Support Recovery</u> <u>127 E Main, Ste 100</u> <u>Ottumwa, IA 52501-2951</u></p> <p><b>Contact Person:</b> <u>Becky Curran</u></p> <p><b>Phone:</b> <u>319-292-1342</u></p> <p><b>Fax:</b> _____</p>	<p style="text-align: right;"><b>Today's Date:</b> <u>6/2/2021</u></p> <p><b>Date to Complete Project:</b> _____</p> <p style="text-align: center; margin-top: 20px;">_____ <b>State Agency Director's Signature</b></p>
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**Explanation of Waiver Request:**

Quote from IPI for 2500 return envelopes for Ottumwa Child Support Recovery Unit is \$0.07 each. Total order \$175.00 plus \$17.50 freight for a total of \$192.50.

Quote from Specialty Graphics for 2,500 return envelopes for Ottumwa Child Support Recovery Unit is \$0.049052 each. Total order \$122.63 plus \$15.00 freight for a total of \$137.63.

IPI has advised they are unable to proceed with the order until August 1, 2021. Specialty Graphics can process the order with a 3-5 day delivery date and it will also be a savings of \$54.87. The Ottumwa Child Support Recovery Unit anticipates they will completely run out of Ottumwa return envelopes prior to the August 1<sup>st</sup> IPI processing date.

A waiver from IPI is respectfully requested to allow the Ottumwa Child Support Recovery Unit to purchase envelopes at the lower and more timely delivery bid from Specialty Graphics .

Iowa Code 904.808 requires Iowa Prison Industries to provide the Legislature with the following information annually on purchases from suppliers other than Iowa Prison Industries.

Fill out completely the items to be purchased below or include an itemized quote with price, delivery and installation charges. For any modular order also include a copy of the drawing proposed.

You may also attach your quote from the supplier you plan to purchase from in lieu of filling in the boxes below.

**Product to Purchase:**

Stock #	Vendor	Brand	Quantity	Made in USA		Cost	Extended
				<input type="checkbox"/>	Ye s	<input type="checkbox"/>	No
				<input type="checkbox"/>	Ye s	<input type="checkbox"/>	No
				<input type="checkbox"/>	Ye s	<input type="checkbox"/>	No
				<input type="checkbox"/>	Ye s	<input type="checkbox"/>	No
				<input type="checkbox"/>	Ye s	<input type="checkbox"/>	No
				<input type="checkbox"/>	Ye s	<input type="checkbox"/>	No
<b>Total Extended Cost:</b>							

**Iowa Prison Industries Response:**

Approved - Thank You

 6/2/2021  
Approval Signature

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**Fax or E-Mail Request to Iowa Prison Industries (515) 242-5779 [bob.fairfax@iowa.gov](mailto:bob.fairfax@iowa.gov)**