



IPI Waiver Request Form

Sales Office & Showroom: 1445 E Grand Ave, Des Moines, IA 50316
 P: 800-670-4537 | F: 515-725-8714 | www.iaprisoinind.com

See page 2 for information on the Waiver Request process and instructions on submitting this Waiver Request.

<p>Department: Human Services</p> <p>Address: Carroll Child Support Recovery Unit 625 North West St, PO Box 937 Carroll, IA 51401</p> <p>Contact Person: LuAnn Pugh</p> <p>Phone: 712.775.7885</p> <p>Fax: _____</p> <p>Email: lpugh@dhs.state.ia.us</p>	<p>Today's Date: 7/9/21</p> <p>Date to Complete Project: _____</p> <p style="text-align: center; margin-top: 20px;">_____ State Agency Director's Signature</p>
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Explanation of Waiver Request:

Quote from Specialty Graphics for 2,500 window envelopes for Carroll CSRU is \$169.79, or \$.067916 each, plus freight \$14.00. Total order = \$183.79. IPI has advised they are unable to proceed with any print shop orders until August 1, 2021. Specialty Graphics can process the order with a 3-5 day delivery date. The Carroll Child Support Recovery Unit anticipates they will completely exhaust current window envelope supply prior to August 1st. In addition, voluminous print orders IPI may have on hold, or may receive near or around 8/1/21, may cause processing delays for IPI to print our needed envelopes within a short turnaround timeframe. Carroll CSRU respectfully asks IPI for a Waiver to allow Carroll CSRU to purchase envelopes from Specialty Graphics due to time constraints and their ability to process an order prior to August 1st. Specialty Graphics Quote attached.

Fill out completely the items to be purchased below or include an itemized quote with price, delivery and installation charges. For any modular order also include a copy of the drawing proposed. You may also attach your quote from the supplier you plan to purchase from in lieu of filling in the boxes below.

Product to Purchase:

Stock #	Vendor	Brand	Quantity	Made in USA		Cost	Extended
				Yes	No		
				<input type="checkbox"/>	<input type="checkbox"/>		
				<input type="checkbox"/>	<input type="checkbox"/>		
				<input type="checkbox"/>	<input type="checkbox"/>		
				<input type="checkbox"/>	<input type="checkbox"/>		
				<input type="checkbox"/>	<input type="checkbox"/>		
				<input type="checkbox"/>	<input type="checkbox"/>		
Total Extended Cost:							

Iowa Prison Industries Response:

Approved

Approval Signature
 7-12-21

Fax or E-Mail Request to IPI at (515) 725-8714 or bob.fairfax@iowa.gov



QUOTATION

9451 Swanson Blvd., Des Moines, IA 50325
 Phone: 515-727-1444 • ASI# 88596

Quote Information	
Quotation Number:	21308
Quotation Date:	7/7/2021
Sales Rep:	Specialty Graphics, Inc
Estimator:	Scott Gaulter
Page:	Page 1 of 1

Customer Information

Customer Account: 5172
Name: Iowa Department of Human Services - Child Support
Address: PO Box 937
 Carroll, IA 51401
Contact: Luann Pugh
Phone: 712-775-7885

Job Information

Job Description Child Support Recovery Unit #10 Window Envelope
 Window - 1.125" x 3.5"
 Position = 7/8" Left & 1/2" Bottom

 Additional UPS Ground Shipping to 51401:
 2500 = \$14.00
 5000 = \$28.00

Comments:

Component Information

Component:	Child Support Recovery Unit #10 Window Envelope		
Size:	4.125 X 9.5	Stock Description	#10 Window Envelope- Window Position J
Front Colors:	Black	Color:	White
Back Colors		BWT:	24
Bleed:	No	Thickness:	.0000
Composition Minutes			
PDF Proof			

Quantity	Price
2500	\$169.79
5000	\$264.90

We are pleased to quote on the following job based on the specifications provided below. This estimate includes all operations and materials to complete the work as specified based on standard trade practices. Artwork is to be provided electronically. Additional charges may apply to convert some programs and/or files. All freight is FOB our plant plus UPS Ground, 2nd Day Air or Next Day Air charges for proof delivery. This estimate is valid for 30 days.