



Meeting Minutes
Iowa Prison Industries Advisory Board
Friday, December 9, 2022
Meeting held online via Google Meet

Present: Dr. Doug Hillman, Ralph Haskins, Tim Diesburg, Greg Steggerda, Dr. Jennifer Doke-Kerns

Absent: None

Staff: Dan Clark

Guests: None

I. Call to Order.

Dr. Doug Hillman called the meeting to order at 9:04am on December 9, 2022.

II. Approval of Previous Minutes.

Mr. Diesburg made a motion to accept the minutes from October 14, 2022 as provided. The motion was seconded by Mr. Steggerda. The motion passed unanimously.

III. Election of board chair and vice-chair.

Mr. Clark presented Dr. Hillman with a letter from Governor Reynolds and Lt. Governor Gregg honoring him for his service to the citizens of Iowa and Iowa Prison Industries over the past 23 years.

Dr. Hillman called for nominations to serve as board chair for calendar years 2023 and 2024.

Mr. Steggerda offered his nomination as board chair. And Mr. Haskins offered his name in nomination for board vice-chair. A vote was taken to elect Mr. Steggerda as board chair and Mr. Haskins as board vice-chair. The vote was unanimously in favor.

Mr. Diesburg announced that he planned to move out of state as of June 2023, and so would be resigning as the DOC representative to the IPI board mid-year.

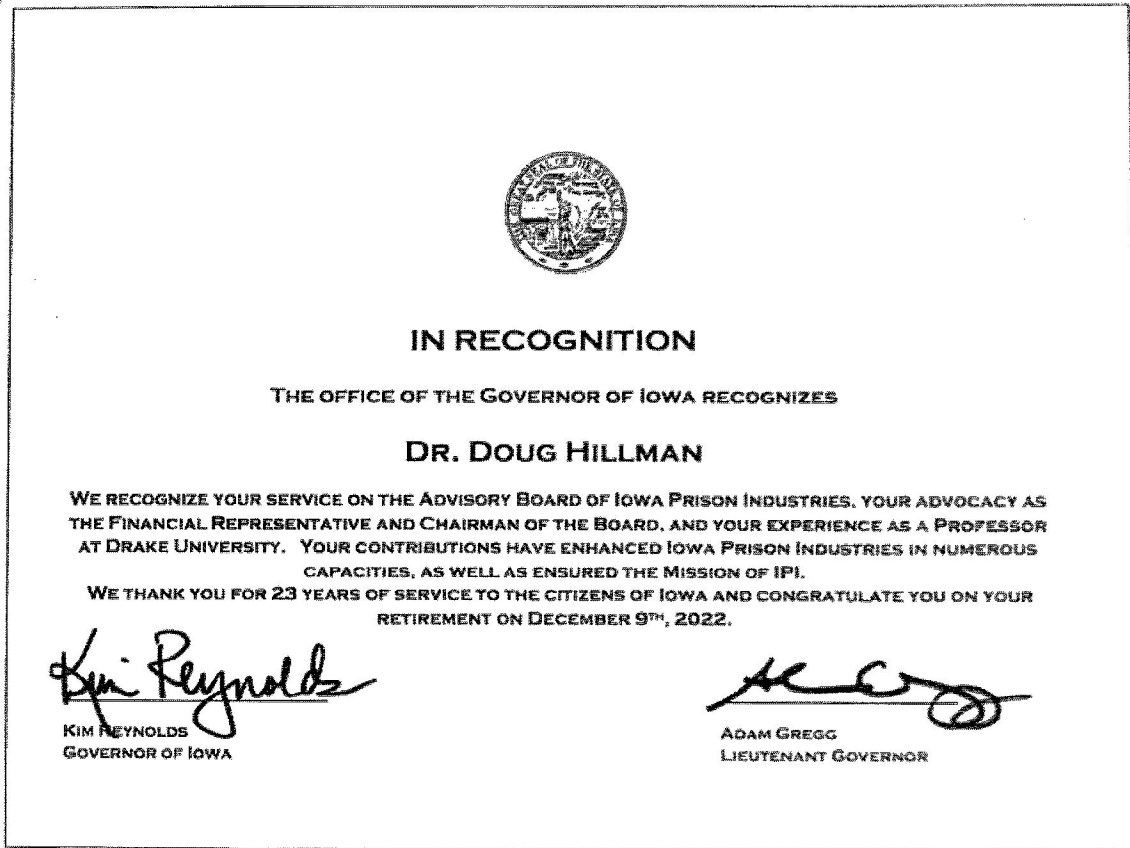
IV. Dates and locations for 2023 Advisory Board Meetings.

Mr. Clark proposed that a meeting be planned for March 22, 2023 in Anamosa, June 23, 2023 at the Homes for Iowa program in Newton, September 22, 2023 at IPI Mitchellville, and December 8, 2023 at the IPI Showroom in Des Moines. Board members found this agreeable and that while the dates may end up changing, it would be useful to have them on the calendar.

Mr. Clark will add a meeting appointment for board members on these dates.

V. New Business.

Mr. Clark informed the board that the new warehouse at the Homes for Iowa program would soon be going out for bid, and that construction was expected to begin in March 2023.



VI. Adjourn

Dr. Hillman asked for a motion to adjourn, which was offered by Mr. Diesburg and seconded by Dr. Doker-Kerns. The meeting was adjourned at 9:35am.

Minutes submitted by:

Daniel J. Clark

Dan Clark, Director

Minutes approved by:

R. Douglas Hillman

Dr. Doug Hillman, Chair