



**Meeting Minutes**  
**Iowa Prison Industries Advisory Board**  
**Friday, March 31, 2017**  
**Newton Correctional Facility**

*Present:* Dr. Doug Hillman, Robert Carr, Sheila Wilson, Dan Clark.

*Absent:* Jennifer Gardner, Terry Goodman, Bonnie Winther, Jenny Foster

*Staff:* Chad Squires, Justin Opfer.

*Guests:* Mike Norris, SE Iowa Regional Planning Commission, Warden Kris Weitzell, Sean Crawford

**I. Tour of IPI Central Canteen.**

Board Members toured the IPI Canteen located in Newton, hosted by Chad Squires and Justin Opfer of IPI.

**II. Call to Order.**

Dr. Doug Hillman called the meeting to order at 11:23am on March 31, 2017. With only three Board members in attendance, it was determined that no official Board business could be conducted.

**III. Approval of Minutes.**

Deferred until June meeting.

**IV. Board Ratification of Private Sector Sales.**

Deferred until June meeting.

**V. Proposed House Building Program.**

Mr. Norris from SEIRPC and Mr. Clark described a potential project to train offenders in home building skills at the Newton facility.

**VI. Legislation Affecting IPI.**

Mr. Clark reviewed HF293, which ensured that Iowa manufacturers were given an opportunity to provide goods to state agencies, while also providing IPI with an opportunity to bid on these same agency needs. The legislation passed both the Iowa House and Senate unanimously.

**VII. NCF Update.**

The Board heard from Warden Weitzell and Treatment Director Sean Crawford, who heads up the SOTP at Newton. The transition from MPCF to NCF has been completed, which included Mr. Crawford's relocation.

**VIII. Private Sector Update.**

Deferred until June meeting.

**IX. New Business.**

No new business was offered.

**X. Adjourn**


The meeting adjourned at 12:45pm.

Minutes submitted by:



**Dan Clark, Director**

Minutes approved by:



**Dr. Doug Hillman, Chair**