

B. Mandatory Program Documentation and Attachments:

1. Inmate Wages

YES, a copy of the prevailing wage verification letter/documentation obtained from the state wage setting agency verifying locality determination and wage rate finding **is attached** [See **Sample DES Wage and Displacement Information Request**]. **NOTE:** *If more than 6 months has elapsed between the date you received wage data from your DES and the date of project start-up, you should recontact your DES to ensure that your wage data is accurate.*

2. Non-Displacement

YES, a copy of the non-displacement verification letter or alternative documentation obtained from the State wage setting agency **is attached**.

YES, a copy of the private sector partner letter, contract, or agreement verifying the non-displacement of free-world workers employed by the company **is attached**.

3. Consultation with Organized Labor

YES, a copy of the letter to the local union central body or the State union body, board meeting minutes, or public notices informing them about the proposed CAC **is attached** [See **Sample Business & Labor PIECP Notification Letter**].

4. Consultation with Local Business

YES, consultation with local businesses that may be impacted by proposed CAC including board meeting minutes, or public notices informing them about the proposed CAC **is attached** [See **Sample Business & Labor PIECP Notification Letter**].

C. Affirmation of Compliance with PIECP Guidelines and Requirements:

1. Consultation with appropriate local or state labor unions central bodies or similar labor organization representatives prior to the designation of this cost accounting center.
2. Consultation with local business representatives prior to the designation of this cost accounting center.
3. Authority to operate prison industry programs involved in the production of goods,

wares, or merchandise transported through interstate commerce.

4. Written assurance from the state's wage setting agency or Department of Economic Security (DES) or equivalent that:

a. The payment of wages to inmates working in the proposed CAC is comparable to wages paid for work of a similar nature in the same locality in which the work takes place.

b. The labor of inmate workers within the CAC will not result in the displacement of employed free world workers; will not be applied in skills, crafts, or trades in which there is a surplus of available, gainful labor in the same locality; or impair existing contracts for services.

5. Inmates working in the proposed CAC are entitled to certain benefits, including workers' compensation and FICA (if Employer Model CAC).

6. Inmates have signed, in advance, a written agreement that specifies their voluntary participation in the proposed CAC and their approval of the specific deductions to be taken from gross wages and any other financial arrangements.

I certify that the above-named cost accounting center complies with the aforementioned Prison Industry Enhancement statutory and guideline criteria:

Name of Approving Authority:

Title DIRECTOR - IOWA PRISON INDUSTRIES

Signature



Date Signed 27-NOV-2018

PIECP National Environmental Policy Act (NEPA) Requirements and Request for Categorical Exclusion

CAC Name

NCCF Industries

INSTITUTION Name and Address

North Central Correctional Facility
313 Lanedale, Rockwell City, IA 50579

1. Will this be:

A continuation of an existing industry at the same site

An expansion of an existing industry

A new operation

2. Will new construction or renovation of existing facilities be required?

Yes No

3. Provide a detailed description of the processes, operations, methods, products, and outcomes of the proposed cost accounting center: **(attach additional narrative, if necessary)**

Scranton Manufacturing will subcontract with Iowa Prison Industries for metalwork at the North Central Correctional Facility in Rockwell City, IA. Offenders will be employed in welding and related positions. IPI already operates a traditional industries metalworking shop at the location.

4. Briefly describe the size, terrain, and present land use of the industry site: **(attach additional narrative, if necessary)**

The North Central Correctional Facility is a minimum security prison located in the Calhoun County community of Rockwell City, Iowa. The facility opened in 1982, on the site of the 1918 Iowa Women's Reformatory. Currently the institution has about 90 staff members and approximately 502 inmates. Two pre-engineered metal buildings of 7,500 square feet each comprise the industries space, on an overall site of 30 acres.

Application for Private Sector Work
Prison Industry Enhancement Act of 1984
Iowa Department of Corrections

Name: _____ Offender #: _____

I hereby agree voluntarily to participate in the Federal Prison Industry Enhancement Act (PIE) project §904.809 of the Code of Iowa. I further agree to the deductions listed in *item 1 A-F* below made from gross wages, unless otherwise specified, as well as to all other financial arrangements made as to earned Federal Prison Industry Enhancement Act (PIE) wages. I will not initiate, acquiesce, or agree to any attempt to have my wages garnished or executed upon by any party prior to the distribution of such wages pursuant to §904.809 Iowa Code (2015). Any deviation from this agreement, or change in deductions without written notification from the Iowa Department of Corrections is prohibited and will result in suspension or termination. In addition offenders will be assessed reasonable Attorneys General fees for resolving any changes or attempts to modify this agreement.

If I am offered and accept employment by _____, I agree to the following.

1. Deductions will be made from my wages to be distributed as follows:

- A. Payroll deductions as required by law, which may include but are not limited to state and federal income taxes, Social Security and Medicare. You are allowed one (1) deduction unless you can produce a certified document for additional deductions.
- B. An amount legally obligated to pay by court order for the support of dependents being child support or family support. If a court order does not exist, dependent support will not be taken.
- C. Twenty percent (20%) of gross wages deposited to my inmate account. Of the 20% of gross wages deposited to my inmate account the following, IF IT APPLIES, will be deducted from my inmate account: 10% to savings, up to a maximum of \$100, and 20% to federal restitution. IF IT APPLIES, deductions for state and federal court filing fees and DOC sanctions will be taken from the remaining amount deposited to my inmate account.
- D. Five percent (5%) of gross wages will be deducted for the victim compensation fund.
- E. A minimum of fifteen percent (15%) of gross wages will be deducted if you owe court ordered state restitution. You may elect to have a greater percentage (up to 50%) of your gross wages deducted for state restitution.

Percentage of my gross wages to be deducted for court ordered state restitution (minimum 15%, maximum 50%) _____ %

If no court ordered state restitution is owed, no amount for restitution will be deducted from your gross wages.

- F. Any amount left after the above deductions will go to the General Fund and/or DOC institution as provided by the Code of Iowa.
2. I understand and agree that Worker Compensation while employed is not a responsibility of _____, and will apply according to §85.59, Code of Iowa.
 3. I understand and agree that I am not eligible for unemployment while employed as an offender, and that my employer will not report my wages to the State for unemployment purposes, and accordingly execute an Iowa Short Form Power of Attorney.
 4. If employed under the PIE program, I hereby constitute and appoint the Director of the Iowa Department of Corrections or his/her designee as my true and lawful agent and attorney in fact with respect to the receipt, disbursement, and custody of the wages arising from my employment, and accordingly execute an Iowa Short Form Power of Attorney.
 5. I will only perform the duties assigned to me by the company and will not operate any equipment that the company has not trained or certified me to operate. I will also follow all applicable policies, procedures and safety regulations as described by the company.
 6. I understand and agree that I am not eligible for employee sponsored benefits such as deferred compensation or retirement accounts, nor employee provided medical, dental or vision insurance plans.

I have read and understand the forgoing, and if employed, I agree to abide by the guidelines set out above. I understand that my employment is "at will" and that I am not guaranteed my employment will have any specific duration.

Signature _____ Date: _____

Witness _____ Actual Start Date: _____

GREENE COUNTY
BOARD OF SUPERVISORS
Courthouse Boardroom
Monday, November 26, 2018
8:30 a.m.

- I. Call to Order
- II. Approval of Agenda
- III. Approval of Minutes
- IV. Communications
 - a. Correspondence
 - b. Open Forum (This is generally a time for any concerned citizen to address the Board. If time is not sufficient and more is necessary, a time may be scheduled with the Board on a future agenda.)
- V. Reports
 - a. Committee
 - b. Department heads

VI. Old Business/New Business

- 9:00 a.m. Dan Clark – information & discussion on potential employment project for incarcerated men (called Prison Industry Enhancement)
- 9:15 a.m. Consideration of county contribution to HSA health insurance option

November 27, 2018

The Honorable Kim Reynolds, Governor of Iowa
The Honorable Linda Upmeyer, Speaker of the House
The Honorable Charles Schneider, President of the Senate
Warden Robert Johnson, North Central Correctional Facility
Beth Townsend, Director – Iowa Workforce Development
Mr. Julius C. Dupree, Jr., Bureau of Justice Assistance, U.S. Department of Justice

Notification of a new Private Sector Employment Project – Scranton Manufacturing

Under Iowa Code §904.809, private sector companies may employ incarcerated offenders to manufacture goods and provide services for sale to the public through the Prison Industries Enhancement (PIE) program. These businesses offer offenders training, work experience, and income. The tax burden of corrections is reduced through deductions from employees' wages for room and board. In addition, deductions for victim compensation and court ordered restitution provide offenders with the means to repay their debts to victims, the criminal justice system, and support their families.

Federal legislation created the Prison Industries Enhancement Certification Program (PIECP), allowing operations such as those in Iowa to sell prison-made goods in interstate commerce provided the companies meet certain criteria including:

- Paying the offenders wages comparative to those paid for similar jobs in the area;
- Providing workers compensation coverage; and
- Notifying local business and labor organizations of their plans to enter into interstate commerce.

Iowa Workforce Development (IWD) and Iowa Prison Industries (IPI) are required to certify that these businesses do not displace employed civilian workers or impair existing contracts.

This letter serves as notification that IPI is in the process of certifying a new private sector industry under the PIE guidelines. Scranton Manufacturing will subcontract with the Iowa Department of Corrections using offender labor at the North Central Correctional Facility in Rockwell City, IA. We expect between 8-16 offenders will be employed in welding and related positions.

Previously, we have met with local law enforcement and The Board of Supervisors in Greene County.

No action is required by your office as a result of this notification, but if you have any questions or concerns regarding this new operation or the PIE program, please contact me at any time.

Best Regards,



Daniel J. Clark
Director, Iowa Prison Industries

cc: Jerry Bartruff, Director – Iowa Department of Corrections

Our Vision: A meaningful work opportunity for every offender
IPI: Building Brighter Futures

(TEL) 515-822-8920 - 510 East 12th Street, Des Moines, Iowa 50319 - (FAX) 515-725-5799

www.iaprisonind.com



STATE OF IOWA

KIM REYNOLDS, GOVERNOR
ADAM GREGG, LT. GOVERNOR

IOWA PRISON INDUSTRIES
DAN CLARK, DIRECTOR

November 13, 2018

Ken D. Sagar, President
Iowa Federation of Labor, AFL-CIO
2000 Walker St.
Des Moines, IA 50317

Dear Ken,

Under the authority of Iowa Code §904.809, private sector companies may subcontract with the Iowa Department of Corrections using offenders incarcerated in correctional facilities to manufacture goods and provide services for sale to the public through the Prison Industries Enhancement (PIE) program. Under the guidelines of Iowa's PIE programs, these businesses offer offenders training, work experience, and income. The tax burden of corrections is reduced through deductions from employees' wages for room and board. In addition, deductions for victims' compensation and court ordered financial obligations provide offenders with the means to repay their debts to their victims, the criminal justice system, and support their families.

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- Notifying local business and labor organizations of their plans to enter into interstate commerce.

Iowa Workforce Development (IWD) and Iowa Prison Industries (IPI) are required to certify that these businesses do not displace employed workers or impair existing contracts. As worker displacement determinations have become more difficult for IWD to ascertain, we encourage you to advise us of any evidence that this PIE program has caused any free world worker displacement in the Scranton, IA area.

IPI is in the process of certifying a private sector industry under PIECP. Scranton Manufacturing will subcontract with the Iowa Department of Corrections to utilize offender labor at the North Central Correctional Facility in Rockwell City, IA. The company expects to subcontract for 2-6 offenders in welding and related positions.

If you have questions or concerns regarding this new operation or PIECP, please contact me at any time.

Best Regards,

A handwritten signature in black ink, appearing to read "D Clark".

Daniel J. Clark
Director, Iowa Prison Industries

Our Vision: A meaningful work opportunity for every offender
IPI: Building Brighter Futures

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C:\MCP\WORK\H

STATE OF IOWA

KIM REYNOLDS, GOVERNOR
ADAM GREGG, LT. GOVERNOR

IOWA PRISON INDUSTRIES
DAN CLARK, DIRECTOR

November 13, 2018

Ken Paxton, Executive Director
Greene County Development Corp.
Jefferson, IA 50129
Sent via email to ken@greenecountyiowa.com

Dear Ken,

Under the authority of Iowa Code §904.809, private sector companies may subcontract with the Iowa Department of Corrections using offenders incarcerated in correctional facilities to manufacture goods and provide services for sale to the public through the Prison Industries Enhancement (PIE) program. Under the guidelines of Iowa's PIE programs, these businesses offer offenders training, work experience, and income. The tax burden of corrections is reduced through deductions from employees' wages for room and board. In addition, deductions for victims' compensation and court ordered financial obligations provide offenders with the means to repay their debts to their victims, the criminal justice system, and support their families.

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Daniel J. Clark
Director, Iowa Prison Industries

Our Vision: A meaningful work opportunity for every offender
IPI: Building Brighter Futures

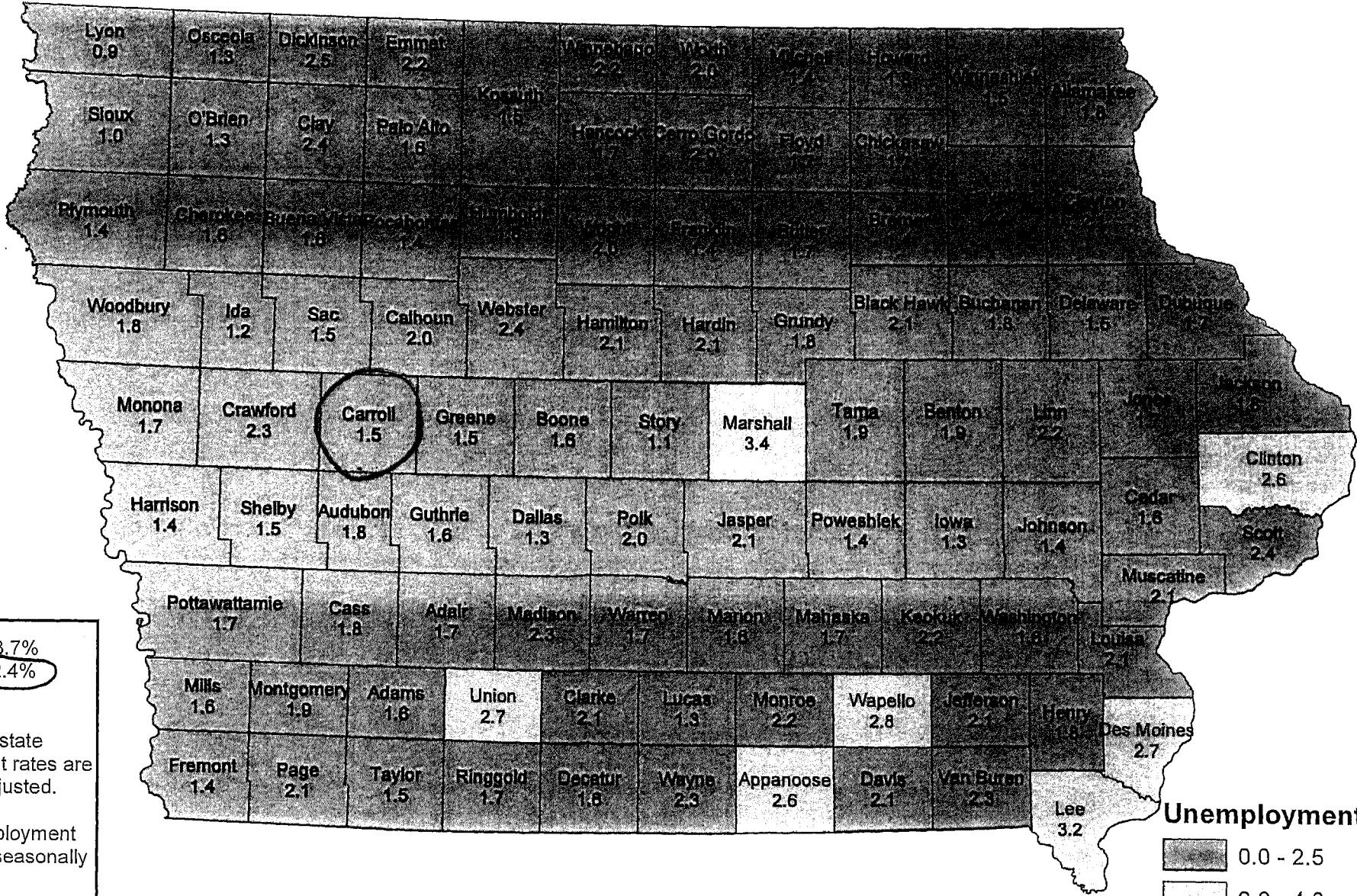
(TEL) 515-822-8920 - 510 East 12th Street, Des Moines, Iowa 50319 - (FAX) 515-725-5799

www.iaprisonind.com

Iowa Unemployment Rates by County

October 2018

T, 18



U.S. = 3.7%
Iowa = 2.4%

Note:
The U.S. and state unemployment rates are seasonally adjusted.

County unemployment rates are not seasonally adjusted.

