



Meeting Minutes
Iowa Prison Industries Advisory Board
Friday, June 17, 2022
Meeting held online via Google Meet

Present: Dr. Doug Hillman, Ralph Haskins

Absent: Tim Diesburg, Greg Steggerda, Dr. Jennifer Doke-Kerns

Staff: Dan Clark

Guests: None

I. Call to Order.

Dr. Doug Hillman called the meeting to order at 9:02am on June 17, 2022.

II. Review and Approval of Previous Minutes.

Deferred since the Board did not have a quorum.

III. Homes for Iowa building update.

Mr. Clark informed the Board that the building design process had commenced with the Department of Administrative Services and several outside firms. IPI has budgeted \$2 million for a warehouse structure, most of which would be dirt floor / ambient storage for construction materials. A smaller area would be temperature controlled for certain materials such as paint, and would have restroom facilities. The timeline is for bids to be solicited late this calendar year, and for construction to be completed by summer 2023.

IV. Update on IPI Program changes.

Mr. Clark informed the Board that due to security constraints, the furniture programs at Anamosa, Fort Madison and Mitchellville have all been shut down. In addition, screen printing of signs has been suspended by the Department of Corrections. This unfortunately meant the ending of associated apprentice programs such as cabinetmaker, welder, upholstery and powder coat painter at these facilities.

Mr. Clark stated that the classification tool used to determine which men and women are allowed to participate in the IPI program was being revised by the Department. The tool currently used had removed dozens of men and women from the IPI program statewide. The revision, if approved, might mean that some of these men and women would be allowed to participate once again.

A new program with the Iowa Veterans Home in Marshalltown was under development, which would allow incarcerated women to work at the facility, and be offered a regular job with IVH after release. The women would enroll in the culinary apprenticeship program, and be offered the opportunity to earn their ServeSafe certification.

Two employers had recently welcomed a visit by IPI staff and incarcerated persons participating in the IPI private industry program.

Appraisals of all IPI associates will be completed every six months by IPI staff, and then shared with counselors via ICON. Counselors in turn will utilize these performance appraisals as they formulate their recommendations to the Iowa Board of Parole (either recommending release or not recommending release). Recognition must be given to board member Ralph Haskins for his role in promoting and advising on this topic. Mr. Clark shared his belief that, men and women knowing their behavior while in the IPI program will be considered in the parole process, this will be a major motivation tool for incarcerated individuals to behave in a positive and pro-social manner.

Mr. Clark shared that private industry programs were very busy and obviously a great help to those employers that participate in the program.

Mr. Clark informed the board that it was still missing representatives for labor and for agriculture, and that he was hopeful the Governor's office would receive interest from Iowans to serve in these capacities.

V. New Business.

Mr. Haskins asked that the board receive the map showing delivery locations of the Homes for Iowa houses. Mr. Clark will send this by email and post it on the IPI board web page.

VI. Adjourn

The meeting was adjourned at 9:41am.

Minutes submitted by:



Dan Clark, Director

Minutes approved by:



Dr. Doug Hillman, Chair